

July 4, 5, 6 & 7, 2019

Vendor Application

Please read the Olde Glory Days rules & regulations carefully before completing application.

The Olde Glory Days Committee reserves the right to assign booth spaces and accept or reject applications. If your application is accepted, you will receive a confirmation packet via email in late May listing your booth number. If your application is not accepted, your fee will be refunded. Application deadline for Olde Glory Days will be June 10, 2019.

Contact Name _____ Phone _____
Business Name _____ Email Address _____
Address _____ Website _____
City/State/Zip _____ MO Sales Tax ID _____

Please circle the appropriate vendor Category & Booth Size

	10x10	10x20	10x30	
Activity	\$125	\$250	\$375	
Commercial	\$125	\$250	\$375	
Crafter	\$50	\$100	\$150	
Non Profit	\$55	\$110	\$165	
Political	\$125	\$250	\$375	
Food	\$200	\$300	\$400	SIZE OF TRAILER _____ x _____

All Chamber members get a 10% discount.

Required: List all items to be sold, displayed, given away, games to be played and menu items:

Electricity 110 volt _____ \$10.00 220 Volt _____ \$15.00 extra per booth

To better aid in providing adequate electricity, please list ALL items you will be plugging into an outlet:

FEE CALCULATION: \$ _____ + \$ _____ = \$ _____

Booth fee Electricity Total Booth fee

Signature: _____ Date: _____

Olde Glory Days

Rules and Regulations

1. **CANCELLATIONS AND REFUNDS:** No refunds will be made for cancellation after June 10th, or for violation of the Rules & Regulations or inclement weather.
2. **HOURS OF DAILY OPERATIONS:** Thursday, July 4, Friday, July 5, & Saturday, July 6, 2019, 10:00 am to 9:30 pm. (You are welcome to open earlier and stay open later if you desire).
3. **VENDOR CATEGORIES:** The following are descriptions of the booth categories available at the festival:

A. **HANDCRAFTED:** Items that are handmade **By the EXHIBITOR**. This does not include items that are handmade but purchased for resale. All handmade items should focus on the work of the individual. The Olde Glory Days Committee will look over all application, and only quality, handcrafted vendors will be placed in the handcrafted area. The Olde Glory Days committee reserves the right to decide which handcrafted items fit the image of the festival. (The work of only one exhibitor may be displayed in each assigned space. A two-person team producing a product may qualify as a single exhibitor; however, this arrangement must be explained in detail on the application).

B. **COMMERCIAL/NON PROFIT ORGANIZATIONS:** For use of selling or displaying products or services, distributing information and soliciting contracts. Nonprofit organizations are only those as identified by the Internal Revenue Service. Any items to be given away must be listed on the application. **Commercial and nonprofit booths are Not permitted to sell food and/or drinks**, except for pre-packaged mixes that are not consumed at the time of purchase. Any commercial or nonprofit vendors wanting to distribute edible samples (salsas, jams, dips, etc.) must obtain a food permit for the Henry County Health Department.

C. **FOOD:** To be used for selling food and /or drink items. The Olde Glory Days Committee has the right to disallow certain individual food items. The vendor is responsible for obtaining and purchasing a temporary food permit from the Henry County Health Center prior to the festival. An application will be included in your confirmation packet. **Must send proof of Insurance prior to the event.**

4. **VENDOR SET-UP & TAKE DOWN**

A. **Check-In:** All vendors must check in with the Day Chair which will be in a bright colored shirt that has Day Chair on the back of it PRIOR to setting up their booth. Check in times are as follows:

Wednesday, July 3, 5 pm to 9 pm

Thursday, July 4 anytime after 7 am

Friday, July 5 anytime after 7 am

Saturday, July 6 anytime after 7 am

B. **VEHICLE PARKING:** No vehicles will be allowed in the festival area except to load and unload your merchandise. Vehicles are not allowed to park in front of barricades or in alleyways. In case of an emergency, the fire department must move the barricades to get inside the Festival area. **If you leave a vehicle at your vendor spot you will be charged vendor space for it.**

5. **SALES TAX:** It is the responsibility of all vendors to pay their own sales tax to the State of Missouri. Forms are included in this packet. If you need assistance obtaining a MO Sales Tax ID number, contact the Missouri Department of Revenue at 573-751-2836 or visit www.dor.mo.gov.

6. **SOUND RESTRICTIONS:** The Olde Glory Days Committee reserves the right to monitor and regulate the level of sound from all booths. Loud speaker and noisy instruments are not permitted. If you will have music devices at your booth, you must list the specific devices and instruments on your application. Please be considerate of your fellow exhibitors. After one (1) warning regarding offensive or loud sound, the Olde Glory Days Committee shall have the right to disconnect power from the booth or request the offending vendor to vacate the booth.

7. **PETS:** For the safety of all. Pets are not permitted within the festival area,

8. **VENDOR CONDUCT:** All vendors will show others respect at all times. Vendors, employees, helpers or patrons who arrive inebriated, use foul language or act in a confrontational manner with other vendors, Olde Glory Days staff or festival attendees will be asked to leave the festival immediately. No fees will be refunded and you will not be allowed to participate in the festival in future years.

HAVE YOU INCLUDED THE FOLLOWING WITH YOUR APPLICATION?

PAYMENT (INCLUDING BOOTH FEE AND ELECTRICITY, IF NEEDED)

2 PHOTOS OF YOUR PRODUCT TO BE SOLD OR DISPLAYED

DESCRIPTION OF YOUR ITEMS TO BE SOLD

PROOF OF INSURANCE AND LIST OF FOOD AND DRINK ITEMS YOU ARE REQUESTING TO SELL (FOOD Vendors only).

City of Clinton Vendor Form with your payment payable to the City of Clinton

Please make checks to:

Olde Glory Days, 200 South Main Street, Clinton, MO 64735

Olde Glory Days

July 4, 5 & July 6, 2019

Waiver of Liability

_____ holds the 2019 Olde Glory Days Festival, the Greater Clinton Area Chamber of Commerce, and the City of Clinton harmless from any liability relating to my/our participation in the Olde Glory Days 2019 festival held on July 4, 5 & 6, 2019.

Signature: _____

Today's Date: _____

Please abide by the rules and regulations of the Olde Glory Days Committee for the safety of the public, participants, volunteer, and vendors. Please return this form to the Olde Glory Days committee representative by June 10, 2019.

Olde Glory Days 2019
Attn: Debby Van Winkle
200 South Main
Clinton, MO 64735